



MNDSA BOARD DIRECTOR VACANCY

The Motor Neurone Disease Association of South Australia Inc (MNDSA) is an ACNC charity. It works across the NDIS (Registered Provider), Aged Care and Palliative Care Sectors providing support to all those impacted by a diagnosis of MND throughout South Australia.

MNDSA has 23 staff working out of premises at Mile End, and an estimated income of over \$3million per annum. This is supported substantially by donations, fundraising and grants. It has a voluntary 12 member Board, on which there is currently one vacancy.

MNDSA is seeking expression of interest from persons who would like to join our Board. We are looking for an individual with a passion for helping others and with availability to help contribute to and drive the strategies and programs of this exciting organisation.

It particular we are seeking people with:

- A willingness to promote our cause to their wider networks and engage with our community
- Professional skills in Marketing and Public Relations
- Experience in fundraising and philanthropy
- High level business, connections and networking skills
- Strong board governance skills including previous board experience

Persons interested should seek further details from the CEO, Karen Percival on ceo@mndsa.org.au or call the office 08 8234 8448.

MNDSA BOARD DIRECTOR POSITION DESCRIPTION

Title	Director
Reports to	Chair
Major Purpose	To manage the Association’s performance and ensure that the Association meets its compliance obligations.
Duties & Responsibilities	<p>Directors are responsible for the overall operations of the Association and owe three broad types of duties. These are:</p> <ul style="list-style-type: none"> • The fiduciary duty to the members; • A duty to exercise due care and diligence; and • Other statutory duties prescribed by legislation (for example, work health and safety, equal opportunity, etc.)
Expectations	<p>Participate as an active member of the Board and always act in the best interests of the Association and its stakeholders. This will include but will not necessarily be limited to:</p> <ul style="list-style-type: none"> • Attending Board meetings fully prepared (minimum 5 meetings per year) • Ensuring that the Association is compliant in relation to all relevant legislation and accounting standards • Complying with the legal and fiduciary responsibilities of a director • Setting the strategic direction of the Association • Promoting the Association amongst their networks • Introducing potential sponsors to the Association • Assistance with Fundraising • Participating in a Board Committee if requested / agreed with the Chair • Being an informed and active contributor at Board meetings • Attending local community events supporting the Association • Attendance at the Annual General Meeting
Code of Conduct	<p>In accordance with legal requirements and agreed ethical standards, directors:</p> <ul style="list-style-type: none"> • Owe a fiduciary duty to the Association as a whole; • Use the powers of the office for a proper purpose; • Discharge their duties in good faith and honesty; • Act with the level of skill, care and diligence expected of a director of an Association; • Demonstrate commercial reasonableness in their decisions; • Act for the benefit of the Association; • Do not make improper use of information gained through their position as a director; • Do not take improper advantage of the position of director; • Do not allow personal interests, or the interest of any associated person, to conflict with the interests of the Association;

- Make reasonable enquiries to ensure that the Association operating efficiently, effectively and legally towards achieving its goals;
- Undertake diligent analysis of all proposals placed before the board;
- Do not engage in conduct likely to bring discredit upon the Association; and
- Comply with the spirit, as well as the letter, of the law and with the principles of the board charter.

Director Performance	Key Result Area	Key Performance Indicator
	Compliance with all Directors' legal and fiduciary responsibilities.	All areas of compliance are completed as required, within the specified timeframe.
	Attendance and participation in Board and Committee meetings, community events, and director training.	Attendance records; Quality of recommendations; Outcome / success of actions implemented.